

If your agency has submitted funding applications to United Way since May 2020 an organization account already exists in SurveyMonkey Apply (SMA) and you should:

- Reach out to your agency's Primary Administrator for United Way's SMA system. Your Primary Administrator should login using the same email and password they used to create your existing organization account and create the application. The Primary Administrator should also set up any other individuals who will need access to the application as members of the organization account.
- Once an application is created, the Primary Administrator can set themselves up to be the owner of the application or they can assign someone else from the organization to this role. The Primary Administrator can also assign edit/view access for any application to any individual who is a member of the organization account.